

CLIFTONS CLIENT PORTAL

MAXIMISE YOUR TIME WITH ONLINE BOOKING AND AMENDMENTS

The Client Portal allows you to be independent when it comes to managing your event schedule. It's one shared place for your business to manage events. If a team member

is absent, colleagues can pick up their work with access to all event details and history. In the long term, that equates to serious hours of phone and email time saved!

DID YOU KNOW?

A SNAPSHOT OF WHAT YOU CAN DO ON THE CLIFTONS CLIENT PORTAL



Book, update or cancel events in real time (individually or in bulk)



See an itemised overview of your event and required equipment



Reduce time organising recurring events with templates



Track past and future events and generate reports



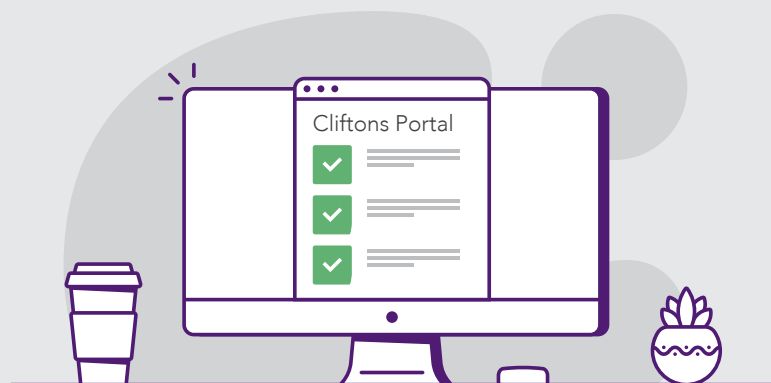
Add delegate and instructor numbers



Add requests and notes



Attach run sheets, sign-in sheets, layouts, class lists and event materials for printing



As the event date approaches, your event coordinator contacts you to confirm all details are correct for an accurate delivery!